

**QUINTON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
Thursday, May 27, 2021**

- I. PLEDGE TO THE FLAG**
- II. CALL TO ORDER**
- III. ROLL CALL**
- IV. EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION**
- V. MINUTES**
- VI. CORRESPONDENCE**
- VII. BOARD OF EDUCATION BUSINESS**
  - A. OLD BUSINESS**
  - B. NEW BUSINESS**
- VIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**
  - 1. Board Secretary Certification**
  - 2. Cash Reconciliation Report.**
  - 3. Transfers**
  - 4. Bills to be Paid**
  - 5. Travel Expenses**
  - 6. Workshop/Seminar Requests**
  - 7. School Security Grant**
  - 8. ESY Program**
  - 9. Business Services**
  - 10. Contract Agreement**
  - 11. Shared Service Agreement**
  - 12. Professional Services**
  - 13. Designation of Newspapers**
  - 14. Internal Control/Standard Operating Procedures**
  - 15. Purchasing Manual**
  - 16. Chart of Accounts**
  - 17. Designation of Depository of Funds**
  - 18. Designation of Signatories**
  - 19. Petty Cash**
  - 20. Tuition Contract Agreement**
  - 21. Itinerant Services Rates**
  - 22. Preschool Plan Approval**
  - 23. Recreation Grant**
- IX. SUPERINTENDENT REPORT**
  - A. Superintendent' Monthly Report**
  - B. Building and Grounds**
    - 1. Emergency Drills:**
      - Fire Drill - 05/24/2021
      - Security Drill - 05/27/2021
      - Bus Evacuation Drill - 5/25/2021
    - 2. Facility Checklist.**
    - 3. Building and Grounds Projects**
  - C. Curriculum**
  - D. Policy**

## **QUINTON TOWNSHIP BOARD OF EDUCATION AGENDA - May 27, 2021**

- E. Administrative:**
  - 1. **Statement of Assurance**
  - 2. **SACC Handbook**
- F. Personnel:**
  - 1. **Teacher**
  - 2. **Revised Contract**
  - 3. **Leave of absence**
  - 4. **Leave of absence**
  - 5. **Course Reimbursement**
  - 6. **School Nurse Summer Hours**
  - 7. **Substitute List**
- G. Student Personnel:**
  - 1. **HIB** - Approve, for the period of March 18th, 2021 to April 30, 2021, with no incidences.
  - 2. **HIB** - Approve, for the period of April 30, 2021 to May 27, 2021, with no incidences.

### **I. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION**

### **II. OTHER BOARD MEMBERS AND COMMITTEE REPORTS**

### **III. PUBLIC COMMENT**

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. The Board

President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

- 1. When recognized by the Board President, state your full name and address.
- 2. Identify the topic on which you wish to comment.
- 3. Limit your comments to that specific topic.
- 4. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
- 5. Please refrain from interrupting without being recognized.
- 6. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

### **IV. RECESS INTO EXECUTIVE SESSION**

### **V. RESUMPTION OF PUBLIC PORTION OF THE MEETING**

### **VI. ADJOURNMENT**