

**QUINTON BOARD OF EDUCATION
REGULAR MEETING AGENDA
Thursday, May 28, 2020**

- I. PLEDGE TO THE FLAG**
- II. CALL TO ORDER**
- III. ROLL CALL**
- IV. VIRTUAL EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION**
 - 1. Star Student, Seth Willis, by Mr. Wernega, music teacher.
- V. MINUTES**
- VI. CORRESPONDENCE**
- VII. BOARD OF EDUCATION BUSINESS**
 - A. OLD BUSINESS**
 - 1. Superintendent Evaluation needs to be completed.
 - B. NEW BUSINESS**
 - 1. Election Petitions for the November 2020 election are available.
- VIII. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**
 - 1. **Board Secretary Certification**
 - 2. **Cash Reconciliation Report**
 - 3. **Transfers**
 - 4. **Bills to be Paid**
 - 5. **Travel Expenses**
 - 6. **Workshop/Seminar Requests**
 - 7. **ESY Transportation**
 - 8. **Business Services**
 - 9. **Breakfast and Lunch Prices**
 - 10. **Contract Agreement**
 - 11. **Teacher of the Deaf**
 - 12. **Professional Services**
 - 13. **Designation of Newspapers**
 - 14. **Designation of Depository of Funds**
 - 15. **Designation of Signatories**
 - 16. **Internal Control/Standard Operating Procedures**
 - 17. **Purchasing Manual**
 - 18. **Chart of Accounts**
 - 19. **Petty Cash**
 - 20. **CARES Emergency Relief Grant**
 - 21. **Tuition Contract Agreement**

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IX. SUPERINTENDENT REPORT

A. Monthly Report

1. Superintendent's Report

B. Building and Grounds

1. There were no emergency drills during the month of April 2020 because of school closings due to the Coronavirus epidemic.
2. Review of the Monthly Facility Inspection list and quarterly report.

C. Curriculum - None

D. Policy - None

E. Administrative

1. Statement of Assurance
2. Health-Related Closure Plans

F. Personnel *HOLD #3 and #4 UNTIL AFTER EXECUTIVE SESSION*

1. Extra-curricular positions
2. School Play Director
3. Support Staff Reappointment and Contract
4. Principal Reappointment and Contract
5. School Nurse Summer Hours
6. Part-time Summer Maintenance Worker

G. Student Personnel

1. **HIB** - Approve, as per the NJDOE, HIB reporting requirements.
2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements.

X. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The minutes of April 8, 2020 are submitted for board review.

XI. OTHER BOARD MEMBERS AND COMMITTEE REPORTS

XII. PUBLIC COMMENT

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. When recognized by the Board President, state your full name and address.
2. Identify the topic on which you wish to comment.

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3. Limit your comments to that specific topic.
4. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
5. Please refrain from interrupting without being recognized.
6. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

XIII. RECESS INTO EXECUTIVE SESSION

XIV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

XV. PERSONNEL (continued)

3. **Support Staff Reappointment and Contract**
4. **Principal Reappointment and Contract**

XVI. ADJOURNMENT